



## TENDER DOCUMENT

**COST OF TENDER Rs. 500/- (By DEMAND DRAFT)**

### **RATE CONTRACT FOR SUPPLY OF RENTAL VEHICLE AC/ NON AC FOR LOCAL & OUT STATIONS**

**Tender Sale Date 22.05.2018 to 30.05.2018 till 1:00 PM**  
**Last date of Submission for Tender 30.05.2018 up to 5:00 PM**  
**Date of opening of Bid 31.05.2018 at 3:00 PM**

Sealed tenders are invited for supply of vehicle (Commercial) from private transport companies/agencies as per requirement for one year under Two Bid Systems i. e. Technical bid and Financial bid.

Tender should be submitted in sealed envelope (for details please refer to terms & conditions) so as to reach this office or put in the **Tender box** as per schedule given (last date of submission.)

The firm should submit the technical bid in sealed cover separately superscribing the cover word “ **Technical Bid** ” **mentioning due date for opening and name of the Tenderer.** Financial bid should not be quoted with the technical bid otherwise the tender will be rejected. The following documents must be submitted with the technical bid duly self attested.

Documents required to be submitted along with the bid

1. Participants shall furnish an earnest money deposit (EMD) in the form of a Bank Draft for Rs. 10,000/- (Rs. Ten thousand only) and draft to be drawn in favor of Jharkhand State AIDS Control Society, payable at Ranchi.
2. Attested copy of Registration Certificate of Firm.
3. Attested copy of Service Tax/Registration Number/GST certificate.
4. Having experiences of minimum two years in the relevant field.
5. PAN /TAN card (Photocopy) of bidder firm.
6. Agency should have minimum 5 nos. of similar types of vehicles in its own possession.
7. The agency should be having office at Ranchi ( Self declaration)
8. Undertaking, stating that firm has never been black listed by Government Department/Institution.

9. Undertaking as per enclosed Performa given in tender document.

**THE TECHNICAL BID AND FINANCIAL BID SHOULD BE SEALED SEPARATELY AND BOTH THE SEALED ENVELOPE MUST BE KEPT IN A SINGLE COVER SUPER SCRIBING THE WORD TECHNICAL BID AND FINANCIAL BID "MENTIONING TENDER NUMBER, DUE DATE FOR OPENING AND THE NAME OF TENDERER".**

#### **TERMS AND CONDITIONS:**

1. The tender must have the covering letter indicating the list of enclosures attached with the tenders.
2. Each page of the tender document should be numbered and signed by the tenderer with seal of the firm.
3. The rates must be quoted against respective item in the letter head of the participating agencies with signature & stamp of the firm.
4. No advance payment will be made to the selected supplier. Payment will be made after completion of work.
5. Each bidder shall submit only one quotation.
6. Conditional offer will not be accepted.
7. The driver of the vehicles should have valid commercial driving license not less than 2 years, and should not be rude and careless behavior, knowledge of safety and security, free from any alcoholic- narcotics addiction and will not have any past accident history or any pending legal issue against the driver.
8. Travel within Ranchi or its nearby town will be treated as local travel and in case mileage cover exceeds beyond 250 KM per day, it will be treated as long tour and payment will be made accordingly. During tour to other districts, if the vehicle will run less than 250 KM in a day, that day will be treated as local tour and payment will be made accordingly including night halt and detention charges.
9. In Case of long tour/travel outside of Ranchi district, JSACS will pay Rs. 500.00 as night halt charges including a detention charge, which is exclusive, meant for the drivers boarding and lodging. The above charges will be made at the time of submission of bills by the travel agencies.
10. The approved rates will be valid for one year from the date of approval or finalization of new tender.

11. Sealed quotation may be deposited into the 'Tender Box' kept in the office of the Jharkhand State AIDS Control Society on or before schedule date of submission
12. The Committee of Jharkhand State AIDS Control Society reserves the right of acceptance/ rejection of any quotation partly or fully without assigning any reason whatsoever.
13. The EMD/s of successful bidders will subsequently be converted into as security deposit and would hold good till the satisfactory completion of job stipulated, failing which it would be forfeited. EMDs of unsuccessful firms will be refunded immediately.
14. No interest will be paid on EMD/Security deposit.
15. The vehicle is required for as on required basis through work order issued by JSACS mentioning exact number of days of vehicle required..
16. The kilometer will be started from the travel agency office address & also closed at the same address.
17. The duty hour will be calculated from the reporting time to releasing time of the vehicle used by the officer.
18. The contractor should keep the vehicle in good running, tip-top conditions and sufficient fuel all the time during tour.
19. The contractor is solely responsible for all actions including payment of any type of claims arising – out if infringement of rules, challans, accident or any other unforeseen happening, the society is not at all responsible on this account.
20. If the services of the contractors at any stage are found unsatisfactory, the firm will be blacklisted from this organization for a period of three years.
21. No payment will be made if the vehicles are being supplied without any work order from JSACS Office.
22. In case of emergency i.e. breakdown on route contractor shall have to arrange for alternate vehicle for escorting persons.
23. For any enquiry please contact Procurement Division, at the JSACS office 11.00 AM to 5.00 PM in all working days.
24. In case of tour vehicle, the agencies will pay the Toll tax / Entry tax , parking charges etc. and that will be reimbursed by JSACS on production of original bills.
25. The order will be placed with the lowest responsive bidder to supply the vehicles on hiring basis. Apart from this, JSACS can empanel another 1-2 travel agencies for tour vehicle, if the agreed term and conditions accepted by the agencies.
26. Any legal disputes arising out of this are subject to Ranchi jurisdiction only.

**SD/-**  
**Project Director**

ON THE LETTER HEAD OF THE FIRM

**PRICE FORMAT FOR HIRING OF VEHICLE ON DAILY BASIS**

PRICE FORMAT FOR RATE					
Sl. No.	Types of Vehicles	DAILY FIXED RENT 12 HOURS	RATE FOR EXTRA HOUR BEYOND 12 HOURS	KILOMETER COVERAGE PER ONE LITER FUEL	APPLICABLE GST IN PERCENTAGE
1	Indigo (AC)			10	
2	Indigo (Non AC)			12	
3	Tata Sumo ( AC)			8	
4	Tata Sumo (Non AC)			10	
5	Scorpio (AC)			8	
6	Scorpio (Non AC)			10	
7	Innova (AC)			8	
8	Innova (Non AC)			10	
9	PICK UP VAN			10	

**GST Extra as Applicable**

**Stamp & Signature of Supplier**

## **PRICE FORMAT FOR LONG TOUR HIRING VEHICLE (ABOVE 250 KM)**

<b>PRICE FORMAT FOR RATE</b>			
Sl. No.	TYPES OF VEHICLES	OUT STATION RATE PER KM (RS.)	APPLICABLE GST IN PERCENTAGE
1	Indigo (AC)		
2	Indigo (Non AC)		
3	Tata Sumo ( AC)		
4	Tata Sumo (Non AC)		
5	Scorpio (AC)		
6	Scorpio (Non AC)		
7	Innova (AC)		
8	Pick Up Van		

**GST Extra as Applicable**

**Stamp & Signature of Supplier**

**FORMAT FOR UNDERTAKING**  
**Undertaking to be submitted on**  
**NON-JUDICIAL- stamp paper of Rs. 10/-**

I/We .....hereby declare that:-

1. I/We do hereby undertake that in the event of acceptance of our tender. I/We will supply the Vehicles at the quoted rates at the stipulated time as mentioned in the Terms & Conditions.
2. I/We have carefully have read and under stood the terms and conditions of the tender and we do hereby undertake to supply the items as per the terms and conditions.
3. Certified that.

This is a sole proprietorship firm and person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.

OR

This is a sole partnership firm and the person signing the tender is a partner of the firm and he has authority to refer to the arbitration disputes concerning the business of the partnership by virtue of the agreements by virtue of general power of attorney.

OR

This is a company and the person signing the tender is the constituted attorney

Dated:

Signature and name of the Tenderer  
Full address of the firm



## **JHARKHAND STATE AIDS CONTROL SOCIETY**

Sadar Hospital Campus, Purulia Road, Ranchi-01  
0651-2211018, Fax 0651-2211018



### **VERY SHORT RETENDER NOTICE.**

Tender No 02/JSACS/2018-19 Date :-21.05.2018  
Sealed tenders are invited for supply of Vehicle (Commercial) from private transport companies/agencies as per requirement for one year under Two Bid Systems i.e. **TECHNICAL BID** and **FINANCIAL BID**. Detailed Terms & Conditions is available at JSACS Office & Web- Site [www.jsacs.org.in](http://www.jsacs.org.in).

Tender document sale date: 22.05.2018 to 30.05.2018 till 01:00 P.M.

Last Date for submission of tender 30.05.2018 up to 5:00 P.M.

Date of opening of Tender : 31.05.2018 at 3:00 P.M.

- Sd/ Project Director

स्वैच्छिक रक्तदान से लाखों लोग जीवनदान पाते हैं। 18 से 65 वर्ष का कोई भी स्वस्थ व्यक्ति वर्ष में 4 बार रक्तदान कर सकता है।