



Government of Jharkhand  
**JHARKHAND STATE AIDS CONTROL SOCIETY**

Department of Health & Family Welfare,  
Sadar Hospital Campus, Purulia Road, Ranchi.



Tender Notice No.01 /JSACS/2020-21

Date: 13-08-2020

### **RE TENDER NOTICE**

Sealed tender/tenders are invited from authorized dealers/suppliers dealing in sale of Computer Hardware and peripherals for supply branded computer systems, ups & printer in the society as per enclosed specification ANNEXURE -1 under two bid systems i.e. **Technical bid** and **Price bid**. The tender documents with detailed conditions can be obtained through web site <http://jsacs.org.in>.

<b>Sl. No</b>	<b>Particulars</b>	<b>Details</b>
1	<b>Name of Work</b>	<b>Supply of Computer, Printer &amp; UPS</b>
2	<b>Time of Completion</b>	As mentioned in Tender Document
3	<b>Publication Date of Tender on website</b>	14.08.2020
4	<b>Date&amp;time for receipt of bid at JSACS Office</b>	20.08.2020 at 2.00 P.M
5	<b>Date &amp; time of opening of Technical bid at JSACS Office</b>	20.08.2020 at 3.00 P.M
6	<b>Contact no. of procurement person</b>	0651 – 2211018
7	<b>Tender document fee (Non-refundable)</b>	<b>500.00 (Five Hundred only)</b>
8	<b>Earnest Money Deposit (EMD)</b>	10,000/- (Tenthousand only)
9	<b>Helpline number of procurement cell</b>	Fax :- 0651 – 2211018

Sd/-  
Project Director  
Jharkhand State AIDS Control Society

**TENDER DETAILS : -**

**Tender reference No : 01 /JSACS/2020-21**

- a) **Tender fee:**500/- (five hundred) in form of demand draft in favour of "Jharkhand State AIDS Control Society", Payable at Ranchi, it should be attached with technical bid of tender document .
- b) **Earnest Money deposit:**10,000/- (Ten thousand only) in form of demand draft, in favour of " Jharkhand State AIDS Control Society", Payable at Ranchi it should be attached with technical bid of tender document .
- c) **Date/time for receipt of bids :** 14-08-2020 to 20-08-2020to by 01.00 P.M
- d) **Last date for receipt ofTenders :** 20-08-2020at 2.00 PM
- e) **Date & time of Opening Technical bid :** 20-08-2020 at 3.00P.M
- f) **Place of opening of tenders :**

Office of the **PROJECT DIRECTOR**,  
Sadar Hospital Campus,  
Purulia Road, Ranchi.

---

**Note:**The society reserves the rights to reject or make the necessary changes in tender. The same shall be informed to the tenderer as and when required.

## **General Tender Terms & Condition**

### **A. Mode of Submission of Tender**

Tenders must be submitted in two different parts –

1. Technical Part
2. Financial Part

**Technical Part: a.** Documents submitted with Technical part as given below. (**Annexure-A**). All the information given in the **Annexure-A** must be supported by authenticated documents. The duly filled **format** along with all the supporting documents & original tender form with seal & signature on each page. The technical proposal should be serially numbered and should be mentioned in given format (*without numbered pages will be cause of rejection of tender*)

**Financial Part: a.** Financial part must be submitted in given format in Financial Bid (**Annexure-B**). The duly filled format **signing each paper** by the bidder will form the financial part. Serial numbers in **Annexure-B** are not allowed to change at bidder's end.

**b.** The tenderer should quote the rates (**in Rupees only**) (**GST extra**) on door delivery basis to the consignee's destination across the state. There will not be any price negotiations after opening of envelop No.2 (Financial bid) except with the lowest 1 (L1), if required. Hence all the tenderers are required to quote their most competitive rates.

### **B. Terms and Conditions (Technical Bid):-**

1. The Firm must be registered with Commercial Tax/GST department for Computer & accessories works for last 03 consecutive years. Sales tax registration certificate/ GST allotted Certificate from Jharkhand.
2. PAN card ( Photocopy)
3. Trade License certificate.
4. The agency should be having office at Ranchi ( Self declaration)
5. Last three years income tax returned certificate.
6. Document in support of experience of same work in last 3 years
7. Undertaking as per enclosed Performa on Page No ...06..
8. Undertaking, stating that firm has never been black listed in the Govt. Institutions
9. Tenderer should fill up the **Annexure –2 for Compliance.**

**THE TECHNICAL BID AND PRICE BID SHOULD BE SEALED SEPARATELY AND BOTH THE SEALED ENVELOPE MUST BE KEPT IN A SINGLE COVER SUPER SCRIBING THE WORD TECHNICAL BID AND PRICE BID "MENTIONING TENDER NO. DUE DATE FOR OPENING AND THE NAME OF TENDERER**

**TERMS AND CONDITION**

1. Technical bid portion will have tender document duly signed by the tenderer.
2. The rates quoted in the financial part should clearly in figures & words. In situation of any confusion the rate quoted in the words or purchase committee decision will be taken as rate quoted by the company.
3. Work Orders of similar work from other Health Institution.
4. No Conditional tender will be accepted.
5. No advance payment will be made to the selected supplier. Payment will be made after the delivery.
6. The payment will normally be made within onemonths after the receipt of Material / goods as per ordered specification in right quality and right quantity. TDS will be deducted directly from the bill amount as per government rules.
7. In the event of the order being placed against any of the tenderers and if the tenderer fails to supply materials / items according to the terms and conditions of acceptance of Tender, the PROJECT DIRECTOR, JSACS, Ranchi shall be entitled to purchase such items from any other source and at such price as the undersigned shall be in his sole discretion, thinks fit.
8. In no circumstances the tender rates will be increased after acceptance of offer. Goods are to be supplied within 10 days from the date of issue of work order; otherwise L.D at the rate of 0.5% per week, Maximum penalty will be 10% The deduction will be made from the current bill
9. The Quantity of items may be exceed up or reduced without any prior information, if required.
10. The EMD/s of successful bidders will subsequently be converted into as security deposit and would hold good till the satisfactory completion of job stipulated, failing which it would be forfeited. EMDs of unsuccessful firms will be refunded immediately.
11. Only the rate of responsive bidders shall be considered.
12. The Society reserves the right to reject/accept any or all the tenders without assigning any reason.

13. Orders are likely to be placed in installments. Further quantities of the each Items for which tender is sought may be increased or decreased at the time of placement of orders.
14. Each page of the Tender document should be duly signed by the bidder with office seal and submitted along with documents in Technical Bid.

**Sd/-  
Project Director**

**FORMAT FOR UNDERTAKING**  
**Undertaking to be Submitted on**  
**NON-JUDICIAL- Stamp paper of Rs. 10/-**

I/We .....hereby declare that:-

1. I/We do hereby undertake that in the event of acceptance of our tender. I/We will supply the item at the quoted rates at the stipulated time as mentioned in the Terms & Conditions.
2. I/We have carefully have read and under stood the terms and conditions of the tender and we do hereby undertake to supply the items as per the terms and conditions.
3. Certified that.

This is a sole proprietorship firm and person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.

OR

This is a sole partnership firm an the person signing the tender is a partner of the firm and he has authority to refer to the arbitration disputes concerning the business of the partnership by virtue of the agreements by virtue of general power of attorney.

OR

This is a company and the person signing the tender is the constituted attorney

Dated: .....

Signature and name of the Tenderer

Full address of the firm

**DESCRIPTION & SPECIFICATION OF ITEM**

Sl No.	Description of Items	Specification	Approx Quantity
1.	Computer all in one	Processor -Intel core i3, Ram- 8 GB, Hard Disk 1TV, DVD Writer, Intel, HD graphics, Display 21.5" FHD LED, WEB Cam HD<WI-Fi, window 10 Home, MS Office H&S, stereo Speaker, Mouse, Keyboard Warranty 3 year	08 pcs
2.	Desk top Computer	Processor -Intel core i3, Ram- 4 GB, Hard Disk 1TV, DVD Writer, Intel, HDD graphics, Monitor Display 21.5" FHD LED, window 10 Home, MS Office, Mouse, Keyboard Warranty 3 year	01 Pcs
3.	Laser jetPrinter	Print, Copy, Scan	12 pcs
4.	Printer	HP LaserJet 1020	01 pcs
5.	UPS	800 KVA Double Battery	10 pcs

**COMPLIANCE**

<b>S. No.</b>	<b>Description of Goods</b>	<b>Specification</b>	<b>Your Compliance with Brand name</b>	<b>Approximate Requirement</b>
1.	Computer System	As per ANNEXURE -1		08 pcs
2.	Computer System	As per ANNEXURE -1		01 Pcs
3.	Laser jet Printer (Print, Copy & Scan)	As per ANNEXURE -1		12 pcs
4.	Laser jet Printer	As per ANNEXURE -1		01 pcs
5.	UPS	As per ANNEXURE -1		10 pcs



**The format should be essential to submitted as tender document in original”****Technical Bid**

Name of the Company/Firm :

Address for correspondence :

Sl No	Name of Description	Yes/No	Supporting documents/ photocopy (document attached on page no)	For office Use
1	The Firm must be registered with Commercial Tax/ GST department for Computer works for last 03 consecutive years.			
2	PAN No.			
3	The agency should be having office at Ranchi ( Self declaration)			
5	Last three years income tax returned certificate.			
6	Document in support of experience of same work in last 3 years			
7	Undertaking as per enclosed Performa on Page No ...06..			
8	Self-Declaration certificate for not being black listed with any Govt. Organization			
9	Contact No/ Mobile No.			
10	<b>Earnest money deposit 10,000/-</b> in form of Account payee Bank draft		DD No. Issuing Bank & Branch	
11	<b>Tender document fee (Non-refundable) 500/-</b> in form of Account payee Bank draft		DD No. Issuing Bank & Branch	
12	Any dispute arising shall be instituted in the court of competent jurisdiction situated in Ranchi Only.			

Seal of the Company:

Signature of authorized official of the Company  
Name:

Designation:

Date:

Place:

**FINANCIAL BID****FORMAT OF QUOTATION FOR  
COMPUTER, PRINTER& UPS**

Sl. No	Description of goods	Unit	Quoted unit Rates	
			In Figures	In Words
1.	Computer all in one	08 pcs		
2.	Desktop Computer set	01 pcs		
3.	Laser jet Printer Print, Copy, Scan	12 pcs		
4.	Printer - HP Laser Jet 1020	01 Pcs		
5.	UPS 1 KVA	10 pcs		

**GSTEXTRA**

We agree to supply the above goods in accordance with the technical specification for a total contract price of `------(Amount in figures) (Rupees ----- amount in Words) within the period specified in the invitation for Quotations.

We also confirm what the normal commercial warranty guarantee / guarantee of --- -----months shall apply to the offered goods.

We hereby certify that we take steps to ensure that no person acting for us on our behalf will engage in bribery.

Signature of supplier with seal



## **JHARKHAND STATE AIDS CONTROL SOCIETY**

Sadar Hospital Campus, Purulia Road, Ranchi-01  
0651-2211018, Fax 0651-2211018



### **RETENDER NOTICE.**

Tender No 01/JSACS/2020-21

Dated 13-08-2020

Sealed Tenders are invited for supply of Computer Set from reputed dealers/suppliers. Details Terms & Condition site are available at JSACS Office & Web- Site [www.jsacs.org.in](http://www.jsacs.org.in).

Tender document sale Date : 14-08-2020 to 20-08-2020 01:00 P.M

Last Date submission of Tender: 20-08-2020. up to 2:00 P.M

Date of opening of Tender : 20-08-2020 at 3:00 P.M

**- Sd/ Project Director**