

**JHARKHAND STATE AIDS CONTROL SOCIETY**Department of Health & Family Welfare,
Directorate Building, 4th Floor, GVI Campus, Namkum Ranchi- 10

Tender Notice No. 04 /JSACS/2023-24

Date: 04.10.2023

TENDER NOTICE

The Jharkhand State AIDS Control Society, directorate building 4th floor Namkum, Ranchi hereby invites separate Technical and price Bids (Two Cover System) from the registered and eligible firms for **Rate Contract for different kinds of printed materials**. The Blank tender documents with detailed conditions can be obtained through web site <http://www/jsacs.org.in>.

Sl. No	Particulars	Details
1	Name of Work	Rate Contract for different kinds of printed materials.
2	Time of Completion	As mentioned in Tender Document
3	Publication Date of Tender on website	04.10.2023
4	Pre-Bid Meeting Date/Time	11.10.2023 at 11.30 A. m
5	Date & time for receipt of bid at JSACS Office	18.10.2023 at 1.00 P.M
6	Date & time of opening of Technical bid at JSACS Office	18.10.2023 at 3:30 P.M
7	Tender document fee (Non-refundable)	500.00 (Five Hundred only)
8	Earnest Money Deposit (EMD)	20,000/- (Twenty thousand only)

Sd/-
Project Director
Jharkhand State AIDS Control Society

TENDER FOR THE SUPPLY OF: - Rate contract for different kind of printed material.

DETAILED TENDER NOTICE

- a) **Tender reference No** : 04 /JSACS/2023-24
- b) **Cost of tender fee**:500/- (five hundred) in form of demand draft in favour of "Project Director Jharkhand State AIDS Control Society", Payable at Ranchi, it should reach before date & time of tender opening at under signed office.
- c) **Earnest Money deposit**: 20,000/- (Twenty thousand only) in form of demand draft, in favour of "Project Director Jharkhand State AIDS Control Society", Payable at **Ranchi**. It should reach before date & time of opening tender at under signed office.
- d) **Pre bid meeting** : 11.10.2023 at 11.30 A.M JSACS Conference Hall
- e) **Date/time for receipt of bids** : 04.10.2023 to 18.10.2023 to by 1.00 P.M
- f) **Last date for receipt of Tenders** : 18.10.2023 at 2.00 PM
- g) **Date & time of Opening Technical bid** : 18.10.2023 at 3:30 P.M
- h) **Place of opening of tenders** :
Office of the **PROJECT DIRECTOR**,
Sadar Hospital Campus,
Purulia Road, Ranchi.

Note: The purchase committee reserves the rights to reject or make the necessary changes. The same shall be informed to the tenderer as and when required.

General Tender Terms & Condition

A. Mode of Submission of Tender

Tenders must be submitted in two different parts –

1. Technical Part
2. Financial Part

Technical Part: a. Documents submitted with Technical part as given in (**Annexure-A**). All the information given in the **Annexure-A** must be supported by authenticated documents. The duly filled **format** along with all the supporting documents & original tender form with seal & signature on each page. The **technical proposal should be serially numbered and should be mentioned in given format (without numbered pages will be cause of rejection of tender**

b. Attach relevant document & details of firm regarding annual turnover certified by competent authority for the previous year financial details. Minimum annual average Turn Over should not be less than 30 Lakhs in recent consecutive 03 financial years & other requirement can be see in **Annexure-A**.

Financial Part: a. Financial part must be submitted in given **format** in Financial Bid (**Annexure-B**). The duly filled format **signing each paper** by the bidder will form the financial part. Serial numbers in **Annexure-B** are not allowed to change at bidder's end.

b. The tenderer should quote the rates (in Rupees only) **inclusive all taxes** on door delivery basis to the consignee's destination. There will not be any price negotiations after opening of envelop No.2 (Financial bid) except with the lowest 1 (L1), if required. Hence all the tenderers are required to quote their most competitive rates.

B. Other Terms and Conditions:-

1. The Firm must be registered with Commercial Tax/GST department for last 03 consecutive years. / GST allotted Certificate from Jharkhand.
2. Sales tax registration certificate/ TIN Allotted Certificate Govt. of Jharkhand
3. PAN card (Photocopy)
4. Minimum turnover – 30 lakhs in last 3 financial years.
5. The Bidder firm should have own printing press & composing facility. Bidder having printing press located at Ranchi will be given priority.
6. Undertaking as per enclosed Performa on Page No 14.
7. Undertaking, stating that firm has never been black listed in the Govt. Institutions.
8. Work Orders of similar work from any Govt. institutions/ Hospital/ Medical College.
9. No Advance payment will be made to the successful bidder.

10. The payment will normally be made within one month after the receipt of Material / goods as per ordered specification in right quality and right quantity. TDS will be deducted directly from the bill amount as per government rules.
 11. The tender will be valid for a period of **18 months** from the date of the finalization of the tender. **or** finalization of new tender.
 12. The rates quoted in the financial part should clearly in figures & words. In situation of any confusion the rate quoted in the words or purchase committee decision will be taken as rate quoted by the company.
1. In the event of the order being placed against any of the tenderers and if the tenderer fails to supply materials / items according to the terms and conditions of acceptance of Tender, the PROJECT DIRECTOR, JSACS, Ranchi shall be entitled to purchase such items from any other source and at such price as the undersigned shall be in his sole discretion, thinks fit.

If action as stipulated above is to be taken:

- a) The offer of the defaulting contractor will not be considered.
- b) The defaulting contractor will be penalized to the extent of the difference in the rates.
- c) If the defaulting contractor fails to pay the penalty, he will be Black listed by the PROJECT DIRECTOR, JSACS, Ranchi and information will be send to all Departments of Government of Jharkhand/Central

The Price bid should be submitted in a sealed envelope super- scribing on the envelope" **PRICE BID**" mentioning name of the tender and the name of tenderer.

2. In case of late supply as per scheduled order, supplier will be charged penalty @ 0.5 % per week. One day delay will be treated as a week. Maximum penalty will be 10%.The deduction will be made from the current bill.
3. The Quantity of items may be exceed up to 50%, if required.
4. Printer should have at least one functional multi colour offset printing machine at their factory/Workshop if applying for multi colour printing materials.

TENDER DOCUMENT

TENDER NO.: 04/JSACS/2023-24



JHARKHAND STATE AIDS CONTROL SOCIETY

Department of Health & Family Welfare

Govt. of Jharkhand

Office of the

PROJECT DIRECTOR

Directorate Building, 4th Floor, Namkum, Ranchi

(FINANCIAL PART)

Rate contract for Designing & printing on paper, flex different kind of printed materials required in JSACS for IEC/Booklets etc.

NAME OF FIRM:-

Bid No.

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
1.	Posters	Paper – Chromo ART Paper, Glossy GSM – 120 GSM Paper size - 17" X 22" (inch) Colour – Multi Color Printing – Single Sided Language – Hindi, English Design – Provided by JSACS. Back Side Gumming- Top 1.5" x 17" inch & Bottom 1.5" x 17" inch Packet - Each pack contains 200 pcs Shrink Wrapping Types of Poster- Approx. 20 Types Minimum Quantity one time order- 1,000 pcs	2,50,000 pcs	
2.	Pamphlets	Paper – ART Paper GSM – 90 GSM Paper size – 8.5" X 7.5" (inch) Colour – Multi Color Printing – Both Sided Language – Hindi, English Design – Provided by JSACS. Packaging - Each pack contains 500 pcs Shrink Wrapping Types of Pamphlets- Approx. 11 Types Minimum Quantity one time order- 5,000 pcs	4,00,000 Pcs	
3.	Booklet	Cover page :- 120 GSM Glossy Paper (Green) Inner Page:- 100 GSM Maplitho Paper (white) Paper size – 21 x15 cm Colour – Single Color Printing – Both Sided No. of pages- 20 Binding – Simple stapled Language – English, Hindi Design – Provided by JSACS. Minimum Quantity one time order- 5,000 pcs	50,000 pcs	
4.	Newsletter Quarterly	Paper – ART Board GSM – 170 GSM Paper size - 21 x 28 C.m Colour – Multi Color Printing – Both Sided Language – Hindi, English, Regional Language Design – Provided by JSACS. Packaging - Each pack contains 100pcs Number page – 4.	300 Pcs per quarter	
5.	Signage	Size – 3' x 2' (feet) Printing – Vinyl Board. Printing – Multicolor, Eyelet at four ends Matter- Provided by JSACS	Per. Pcs	
6.	Banner	Designing & Supply of banners on good quality front lit Flex – Minimum 300 GSM with Multicolor solvent based printing [minimum 6 pass]with rivets/ Eyelet at four ends ,Size – Different size	As per requirement	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
		Matter – Provided by JSACS.		
7.	Certificate	Paper – Art Board GSM – 300 GSM Paper size - 21 x 28 c.m Colour – Multi Colour Printing – Single Sided Language – English, Hindi Design/Matter – Provided by JSACS. Packaging - Each pack contains 100 pcs	50,000 Pcs	
8.	Patient Treatment Record (White Card)	Paper – 3 Fold Century Board paper Size- 31 x 23 cm GSM – 300 GSM Colour- White Inner Pocket-1 (Size- 12 x 20 cm) Printing – Both Sided Language – English Design/Matter – Provided by JSACS. Minimum Quantity one time order- 15,000 pcs	30000 pcs	
9.	Patient Treatment Record (Green Card)	Paper – 3 Fold Century Board paper Size- 31 x 23 cm GSM – 300 GSM Colour- White Inner Pocket-1 (Size- 12 x 20 cm) Printing – Both Sided Language – English Design/Matter – Provided by JSACS. Minimum Quantity one time order- 15,000 pcs	30000 pcs	
10.	Patient Booklet (Green Booklet)	Cover page :- 120 GSM Glossy Paper (Green) Inner Page:- 100 GSM Maplitho Paper (white) Paper size – 21 x15 cm Colour – Single Color Printing – Both Sided No. of pages- 20 Binding – Simple stapled Language – English, Hindi Design/Matter – Provided by JSACS. Minimum Quantity one time order- 10,000 pcs	25000 pcs	
11.	Patient Visit Register	Paper – Ledger paper, Light green GSM – 80 GSM Paper size – 29 x 21 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. (Printing Cover page) Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	100 pcs	
12.	CST Register 10 Types (Paper – Ledger paper, Light green GSM – 80 GSM Paper size – 29 x 41 cm	1000 pcs	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
	Each Type 100 pcs	Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page		
13.	CST Register 3 types (Each Type 50 pcs	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 29 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	150 pcs	
14.	CST 2 types of Form (Each Type 200 pad)	Paper – Maplitho GSM – 75 GSM Paper size - A4 Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	400 Pad	
15.	Referral of PLHIV Form Nodal ART Centre to Linc ART Centre	Paper – Maplitho GSM – 75 GSM Paper size - A4 Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	1500 Pad	
16.	STI 4 Types of Register Each Type 60	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 29 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Printed Cover & First Page Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	240 pcs	
17.	A1 counseling Register AT HCTS screening facility (F- ICTC & Pp- ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 29 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Printed Cover & First Page	500 pcs	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
		Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page		
18.	A9- HIV-TB Register at HCTS confirmatory Facility (SA-ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 29 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Printed Cover & First Page Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	100 pcs	
19.	A12- counseling Register at HCTS Screening Facility (TI-ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 29 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Printed Cover & First Page Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	200 pcs	
20.	A2- Counseling Register for General Individuals at HCTS Confirmatory facility (SA-ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 32 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	300 pcs	
21.	A3- Counseling Register for pregnant women at HCTS confirmatory facility (SA-ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 32 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	500 pcs	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
22.	A-11- HIC Positive pregnant women delivery Register at Confirmatory Facility (SA_ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 32 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	50 pcs	
23.	A-10- ICTC HIV exposed Infant/Child Register	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 32 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	50 pcs	
24.	Stock Register at HCTS Confirmatory facility (SA-ICTC)	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 21 x 32 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	200 Pcs	
25.	C3- Laboratory Report at HCTS Screening facility Form	Paper – Maplitho GSM – 75GSM Paper size - A4 Colour – B/W Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs Minimum Quantity one time order- 500 pad	4000 Pad	
26.	C4- Laboratory Report at HCTS confirmatory Facility (SA-ICTC)	Paper – Maplitho GSM – 75GSM Paper size - A4 Colour – B/W Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs Minimum Quantity one time order- 500 pad	5000 Pad	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
27.	C5- Daily Worksheet for Laboratory Technician at HCTS confirmatory Facility (SA-ICTC)	Paper – Maplitho GSM – 75 GSM Paper size - A4 Colour – B/W Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs Minimum Quantity one time order- 500 pad	4000 pad	
28.	B1- Linkage Form in Triplicate Fold	Paper – Maplitho GSM – 75 GSM Paper size - A4 (Triple Fold) Colour – B/W Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs Minimum Quantity one time order- 100 pad	500 Pad	
29.	OST Register of 6 types Each types 9 pcs	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 21 x 32 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	54 Pcs	
30.	OST Register of 5 types Each types 12 pcs	Paper – Ledger paper, Light green GSM – 75 GSM Paper size – 32 x 41 cm Colour – Single Color Printing – Both Sided (Inner page) Binding– Hard board binding, 4 mm. Language – English Design/Matter – Provided by JSACS. Stitch type – Swing binding Number of page – 200 page	60 Pcs	
31.	Consent Form	Paper – Maplitho GSM – 75 GSM Paper size - 21 x 27 cm Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	6 pad	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
32.	Booklet Intake Proforma Counselor	Paper – Maplitho Cover B/W on - 90 GSM duly center stitched. GSM – 75 GSM, Paper size - 21 x 27 Cm, 8 page Colour – B/W Printing – Both Sided 4 Page Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 set	16 Pad	
33.	Form Intake Proforma-Doctor	Paper – Maplitho GSM – 75 GSM, Paper size - 21 x 27 Cm Colour – B/W Printing – Both Sided 2 page Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 Set	16 Pad	
34.	Form Follow Up Psychocial	Paper – Maplitho GSM – 60 GSM, Paper size - 21 x 27 Cm Colour – B/W Printing – Both Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 Set	10 Pad	
35.	Form Follow up – Clinical	Paper – Maplitho GSM – 60 GSM, Paper size - 21 x 27 Cm Colour – B/W Printing – Both Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 Set	6 Pad	
36.	Form Clint Dost sheet	Paper – Maplitho GSM – 75 GSM Paper size - 21 x 27 cm Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	10 pad	

S. No	Brief Description of Goods	Specification	Approx. Qty.	Rate Unit Cost (GST Extra)
37.	Referral Slip in Triplicate Fold	Paper – Maplitho GSM – 75 GSM Paper size - 21 x 27 cm Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	6 pad	
38.	Form two Types each type 3 pad	Paper – Maplitho GSM – 75 GSM Paper size - 21 x 27 cm Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	6 pad	
39.	Form Prescription slip for Doctor	Paper – Maplitho GSM – 75 GSM Paper size - 21 x 27 cm Colour – Single Printing – Single Sided Language – English Design/Matter – Provided by JSACS. Packaging - Each Pad contains 100 pcs	6 pad	

Signature
and stamp of the Tenderer

FORMAT FOR UNDERTAKING

**Undertaking to be Submitted on
NON-JUDICIAL- Stamp paper of Rs. 10/-**

I/Wehereby declare that:-

1. I/We do hereby undertake that in the event of acceptance of our tender. I/We will supply the item at the quoted rates at the stipulated time as mentioned in the Terms & Conditions.
2. I/We have carefully have read and under stood the terms and conditions of the tender and we do hereby undertake to supply the items as per the terms and conditions.
3. Certified that.
This is a sole proprietorship firm and person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.

OR

This is a sole partnership firm an the person signing the tender is a partner of the firm and he has authority to refer to the arbitration disputes concerning the business of the partnership by virtue of the agreements by virtue of general power of attorney.

OR

This is a company and the person signing the tender is the constituted attorney

Dated:

Signature and name of the Tenderer

Full address of the firm

The format should be essential to submitted as tender document in original”**Technical Bid**

Name of the Company/Firm :

Address for correspondence :

Sl No	Name of Description	Yes/No	Supporting documents/ photocopy (document attached on page no)	For office Use
1	The Firm must be registered with Commercial Tax/GST department for printing works for last 03 consecutive years.			
2	Current Sales tax clearance certificate			
3	Recent consecutive 03 Financial years Minimum annual Turn Over should not be less than average 30 Lakhs in related works			
4	Income tax return for last 03 Months			
5	Work Orders of similar work from any Govt. institutions/ Hospital/ Medical College			
6	PAN No.			
7	Self Declaration certificate for not being black listed with any Govt. Organization			
8	Telephone No & Fax No.			
9	Contact No/ Mobile No.			
10	Earnest money deposit 20,000/- in form of Account payee Bank draft		DD No. Issuing Bank & Branch	
11	Proof of having composing & designing set up at their office			
12	Proof of having one functional multi colour Off set printing machine			
13	Any dispute arising shall be instituted in the court of competent jurisdiction situated in Ranchi Only.			

Seal of the Company:

Signature of authorized official of the Company
Name:

Designation:

Date:

Place:



JHARKHAND STATE AIDS CONTROL SOCIETY

Directorate Building, 4th Floor, GVI Campus, NHM
Namkum, Ranchi - 834010



TENDER NOTICE

Tender No 04 /JSACS/2023-24

Date :- 03.10.2023

Sealed tenders are invited from registered printer for supply of Printing material under Two bid systems. (Technical Bid & financial Bid). Rate Contract for different kinds of printing materials. Detailed Terms & Condition is available at JSACS Office & Web Site- www.jsacs.org.in.

Tender document sale date : 04.10.2023 to 18.10.2023 1:00 P.M

Last Date submission of tender: 18.10.2023 up to 2:00 P.M

Date of opening of Tender: 18.10.2023 at 3:30 P.M

- Sd/

PRE BID MEETING 11.10.2023 AT 11:30 A.M (JSACS CONFERENCE HALL)

Project Director

मुफ्त एच.आई.वी. जाँच एवं सलाह सभी सरकारी अस्पतालों में उपलब्ध है।