



Govt. of Jharkhand
Jharkhand State AIDS Control Society
Dept. of Health, Medical Education & Family Welfare
4th Floor Health Directorate GVI Campus Namkum, Ranchi-834010
Tel/Fax – 0651-2211018, Website – www.jsacs.org.in

Adv. No. - 01 /JSACS/2026-27

Date – 08-05-2026

Vacancy Notice

Jharkhand State AIDS Control Society, Department of Health Medical Education & Family Welfare, Government of Jharkhand invites applications from suitable candidates for Junior Accountant positions in Blood Transfusion Services, Jharkhand (BTS). The positions will be purely contractual in nature. Details the posts are as follows-

1. Name of the position and Number of posts:

Name of Division	Name of Post	Number of Post	Consolidated Remuneration per month
Blood Transfusion Services, Ranchi	Junior Accountant	1 (UR)	23,800/- pm

2. Educational qualification & other desirables:

Educational Qualification	Graduate preferably finance & account/B.Com
Experience	i. Minimum 3-5 years post qualification experience or experience in state accounts cadre/ organized accounts Govt. of India.

3. Age Limit - Up to 35 years of age from last date of advertisement.

4. Mode of submission of application – through speed post/ registered post

Name of Dept.	Address for submission of application	Last date of receipt of Application
Jharkhand State AIDS Control Society, Ranchi	Directorate Building 4 th floor, GVI camps, Namkum, Ranchi - 834010	29-05-2026

5. General information & instructions

- a. Society reserves the right to cancel any or all position at any stage of recruitment process.
- b. At any stage of recruitment, if it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled.
- c. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates. No correspondence or personal queries in this regard shall be entertained.
- d. A written test/Hindi & English typing will be conducted.
- e. On the envelope of the Application form you must mention “**Application form for the post of Junior Accountant (Name of the Post) and send via speed post/registered post to JSACS.**”
- f. The date of written test will be notified to the candidates later.
- g. Attach self attested copies of all relevant certificates & documents.
- h. No TA/DA will be paid to the candidates for appearing in the Exam.

6. Terms of Reference

- Voucher file.
- Annual Action Plan Prepare.
- Provisional Utilization Certificate Prepare.
- Public Financial Management System (PFMS) Knowledge.
- Cheque Issue Register Prepare.
- Cash Book Prepare.
- Audit of Blood Transfusion Services, Jharkhand (BTS) Account.
- Hindi & English Typing.
- Statement of expenditure (SOE) Prepare.

Project Director
Jharkhand State AIDS Control Society.

Format of Application

Advertisement No. - _____

Name of Post.- _____

INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT WILL BE REJECTED.

1 Name of the Post applied for : _____

2 Name in full (in capital letters): _____

3 Father's name : _____

4 Date of Birth according to Matriculation or
Equivalent examination certificate: _____

5 Sex (Male or Female) : _____ 6. Nationality: _____

7 (a) (i) Mention Category: _____ (SC/ST/BCI/ BCII/Gen)

(b) Are you Physically Handicapped: _____

Paste recent
passport size
photograph duly
signed by the
candidate

8 Postal Address (in Capital Letter) to which
Communication should be sent:
(Mentioning Post Office,
District, Pin Code and Contact number)

9 Permanent Address (in Capital Letters):

10 Academic Qualification:- starting from latest education details

S.No	Name of the Examination passed	Name of the Board / University/ Institute	% of Marks	Division	Year of Passing

11 If you have at any time been employed (including present assignment) give details:

Name of the post	Institution / Office where employed	Permanent or Temporary	Pay, Basic pay last drawn and total pay

12 List of documents enclosed: All documents to be self attested

- a.
- b.
- c.
- d.
- e.
- f.
- g.

Declaration

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect, then, I truly believe and understand that my candidature for recruitment is liable to be cancelled without any further intimation.

Date : _____

Place: _____

Signature in full